



Faculty Fellows Guide for Assessments

Congratulations in being named an Experience Learning Faculty Fellow! We want to thank you for your contribution to the assessment of the program. The QEP assessment plan includes the use of direct and indirect assessment instruments to evaluate the growth and effectiveness of student learning. Your participation and input is critically important for measuring student learning and evaluating the success of Experience Learning.

Direct Assessment

The direct assessment will measure students' level of competency from one faculty selected benchmark across four Student Learning Outcomes (SLOs). Instructors must select ONE benchmark from EACH of the four SLOs to assess all students that have been given the assignment. Instructors are to align their class's final capstone assignment with the SLOs. This assessment will be completed at the end of the QEP activity. This is a required assessment that must be used to evaluate all students in the course.

Student Survey

A pre and post experience student survey serves as the indirect assessment. The student survey will complement the direct assessment, providing another vital measurement of student learning through the perspective of the students. The assessment seeks to understand how the students' perceptions have changed as a result of the experiential learning activity. The survey will be administered twice during the QEP activity (once at the beginning of the activity and once at the end of the activity). This assessment will be a requirement for students to complete.

Faculty Survey

The faculty surveys will seek to capture the perspectives of the faculty members who were selected for the Faculty Fellows Program. The first survey will be administered to the Faculty Fellows at the end of the Summer Institute, while the second survey will be disseminated at the end of the course or QEP supported activity. The surveys will be mandatory for the Faculty Fellows to complete. The responses gathered from this surveys will be highly valuable for the growth of the Experience Learning Initiative.

Faculty Focus Group

Faculty will have the chance to express their thoughts, opinions, and knowledge of the QEP process in an open, structured discussion. The purpose of the focus group will be to improve upon weaknesses and solidify strengths within current practices of our QEP. The focus group will take place at the end of the semester, or upon completion of the course or QEP supported activity. Faculty Fellows are required to participate in the focus group.



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Below is a table that provides essential information on each assessment that will encompass faculty and students:

Summary of Each Student and Faculty Focused Assessment

Assessment	Participation	Data Collection Method	Participants Completing Assessment	Occurrence	Process of Data Collection	Purpose
Direct Assessment	Required	Rubric	Faculty Fellows	End of course or QEP supported activity	QEP team develops assessment instrument and administers the assessment rubric via Qualtrics. Links to survey can be distributed by faculty or QEP team.	To evaluate students' level of competence across the four SLOs and their benchmarks
Student Surveys	Required	Questionnaire	Students	Beginning and End of courses	QEP team develops survey instruments. Surveys are administered through Qualtrics. Links to survey can be distributed by faculty or QEP team.	To measure students' perceptions of their own learning and attainment of the SLOs and benchmarks
Faculty Surveys	Required	Questionnaire	Faculty Fellows	End of course or QEP supported activity and end of Summer Institute	QEP team develops survey instrument and administers the survey via Qualtrics. Links are distributed to faculty by QEP team via email.	To gauge the faculty's perspective and the level of satisfaction with their QEP activity, as well as their perspective of the organization and efficiency of the Summer Institute
Faculty Focus Group	Required	Focus Group	Faculty Fellows	End of course or QEP supported activity	QEP team develops questions for and convenes focus group.	To collect qualitative data about faculty's experiences with the QEP activities, strengths of activities, and areas for improvement