



SCI Faculty Guide for Assessments

We want to thank you for your contribution to our assessment of the Smart Communities Initiative program. The QEP assessment plan includes the use of direct and indirect assessment instruments to evaluate the growth and effectiveness of student learning. Your participation and input is critically important for measuring student learning and evaluating the success of the Experience Learning initiative.

Direct Assessment

The direct assessment will measure students' level of competency from one faculty selected benchmark across four Student Learning Outcomes (SLOs). Instructors must select ONE benchmark from EACH of the four SLOs to assess all students that have been given the assignment. Instructors are to align their class's final capstone assignment with the SLOs. This assessment will be completed at the end of the QEP activity. This is a required assessment that must be used to evaluate all students in the course.

Indirect Assessment

A pre and post experience student survey serves as the indirect assessment. The student survey will complement the direct assessment, providing another vital measurement of student learning through the perspective of the students. The assessment seeks to understand how the students' perceptions have changed as a result of the experiential learning activity. The survey will be administered twice during the QEP activity (once at the beginning of the activity and once at the end of the activity). This assessment will be a requirement for students to complete.

Faculty Survey

The faculty survey will seek to capture the perspectives of the faculty members who choose to participate in this initiative. The survey will be administered to faculty at the end of the course or QEP supported activity. The survey can be completed at the discretion of the faculty member, however, the responses gathered from this survey will be highly valuable for the growth of the Experience Learning Initiative.

Faculty Focus Group

Faculty will have the chance to express their thoughts, opinions, and knowledge of the QEP process in an open, structured discussion. The purpose of the focus group will be to improve upon weaknesses and solidify strengths within current practices of our QEP. The focus group will take place at the end of the semester, or upon completion of the course or QEP supported activity. The focus group will be an opportunity open for all participating faculty. The responses gathered will be highly valuable for the growth of the Experience Learning Initiative.



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Below is a table that provides essential information on each assessment that will encompass faculty and students:

Summary of Each Student and Faculty Focused Assessment

Assessment	Participation	Data Collection Method	Participants Completing Assessment	Occurrence	Process of Data Collection	Purpose
Direct Assessment	Required	Rubric	Faculty	End of course or QEP supported activity	QEP team develops assessment instrument and administers the assessment rubric via Qualtrics. Links to survey can be distributed by faculty or QEP team.	To evaluate students' level of competence across the four SLOs and their benchmarks
Student Survey	Required	Questionnaire	Students	Beginning and End of courses	QEP team develops survey instruments. Surveys are administered through Qualtrics. Links to survey can be distributed by faculty or QEP team.	To measure students' perceptions of their own learning and attainment of the SLOs and benchmarks
Faculty Survey	Optional	Questionnaire	Faculty in SCI and Faculty Development Program	End of course or QEP supported activity	QEP team develops survey instrument and administers the survey via Qualtrics. Links are distributed to faculty by QEP team via email.	To gauge the faculty's perspective and the level of satisfaction with their QEP activity
Faculty Focus Group	Optional	Focus Group	Faculty and Staff	End of course or QEP supported activity	QEP team develops questions for and convenes focus group.	To collect qualitative data about faculty's experiences with the QEP activities, strengths of activities, and areas for improvement